

Questions – 7/10/2025:

Posted:

- 1) Who are the members of the evaluation committee?

Answer: Bob Frey, Greg Deese and Brian Rameriz

- 2) Are landscape oriented 8-1/2" x 11" pages allowed for the ELOR?

Answer: Yes.

- 3) Section B, 3. Expanded Letters of Response (ELOR) Package states that staff hour estimate will not count toward the five-page limit. Are staff hours required with the ELOR package? If so, where should this be placed in the required format?

Answer: Staff hour estimates will only be required if shortlisted. Staff hours are not to be included with the ELOR.

- 4) Page 8 states that shortlisted firms will participate in interviews where “No handouts or visual aids other than business cards are permitted before, during, or after the interview. Respondents are not permitted the use of smartphones, laptops, and tablets during the Interview.” Page 9 includes Presentation Evaluation Criteria. Can you clarify if shortlisted firms will participate in a presentation with a prepared PowerPoint or if interviews without visual aids will be conducted?

- a) If an interview will be conducted, will questions be provided to the firms prior to the interview?

Answer: Shortlisted firms will be required to give a presentation on the project. Format used is at the firm’s discretion. No leave behind materials will be allowed after the presentation.

- 5) Is a schedule required with the ELOR? If so, is it included or excluded in the page limit?

Answer: A full-page schedule is not required; however, reference to critical path and milestones should be included within the 5-page limit of the ELOR.

- 6) In the ELOR evaluation criteria, 4. Engineering Approach, e. Structures Drainage is listed; is it intentional that these are listed together as one item, or are they meant to be listed separately?

Answer: No, structures and drainage should be listed separately.

- 7) Page 11 states that “THEA desires the Project Manager to be located in the Tampa Bay area”. Can you clarify what you mean by the Tampa Bay area?

Answer: The Project Manager and key staff should be able to attend in person meetings regularly and at THEA’s request. We do, however, understand the need for specialists to be brought in that may be from outside of this geographic area.

- 8) Are there MBE/DBE/SBE goals for the project (referenced in Section 1, 2.4 Project Manager, page 11)?

Answer: While there are no specified goals, THEA supports the use of MBE/DBE/SBE firms.

- 9) Is a Staff Hour Estimate is required (referenced in Section B 2. ELOR, page 18)?

- a) If required, should the FDOT PD&E Staff Hour Estimate form be utilized?

Answer: Staff hour estimates will only be required if shortlisted. Staff hours are not to be included with the ELOR. Please use the FDOT PD&E Staff Hour forms during negotiations.

- 10) Form 5 Respondent's ELOR Package Review Checklist" states "Respondent's ELOR Package must be organized and labeled following the instructions as contained in Section B, Paragraph 2.1, ELOR Package", however, there is no Paragraph 2.1 in Section B. Please advise.

Answer: Please refer to Section B EXPANDED LETTERS OF RESPONSE (ELOR) PACKAGE: page 18 of the RFP.

- 11) In the RFP on page 10, Section 2.1 Qualifications of Respondent lists Survey work groups as part of the prequalification requirements (8.1, 8.2, and 8.3). However, page 59 of the RFP in the Scope of Services states "The AUTHORITY is to complete survey separate from this scope. The CONSULTANT will review survey data for completeness and coordinate with the AUTHORITY Project Manager if additional design survey is needed." Please confirm whether or not survey is part of the required pre-qualifications.

Answer: Yes. Survey is part of the PD&E. Survey will be part of the prequalification process.

- 12) Could you please clarify where within the 5-page ELOR response outline you'd like consultants to address Evaluation Criteria #6 – Project Management? All other evaluation criteria are accounted for in the preferred order, but #6 appears to be missing.

Answer: Please see RFP pages 18 and 19 Sections 2-4 which discuss Project Manager roles and responsibilities as well as approach and team organization.

- 13) Will THEA consider releasing the Traffic and Revenue (T&R) report and the Traffic Data and Analysis during this procurement process?

Answer: All traffic data and analysis will be made available; a T&R Report will be completed at the conclusion of the PD&E.

- 14) The RFQ references both interviews and presentations. Could THEA please clarify whether the oral presentations listed in the 'Schedule of Events' will be conducted in an interview-style format, or if consultants should prepare visual presentations for these meetings?

Answer: Shortlisted firms will be required to give a presentation.

- 15) Who is on the Technical Evaluation Committee for this RFP?

Answer: Technical Evaluation Committee will consist of HNTB (GEC) and WSP (PD&E/NEPA Process).

- 16) Would you please provide any Safety Reports, Traffic Studies, Concept Plans, and/or Traffic & Revenue Studies previously prepared in advance of this PD&E Study for this corridor?

Answer: All traffic reports completed in advance of this RFP will be made available. A T&R Report will be completed at the conclusion of the PD&E.

- 17) Would you please provide information on the public feedback from the public workshops conducted for this project in December 2024 and any available feedback/results from the US 301 Survey that is posted on the project website?

Answer: Yes. All early public involvement reports will be made available upon request.